**Director of Children, Youth and Family**

**Ministry Purpose:**

*To develop the youth program through spiritual, organizational, and administrative leadership and strengthen the individual’s commitment to the church and faith. To introduce, instruct, and nurture the children and youth in their Christian faith through Bible study, prayer, fellowship, worship, and service. To assist the church in broader outreach to the church and community through coordinating events in the community and in the church.*

**Compensation:** Compensation based on education and experience. Benefits eligible. The position will be an exempt (salaried) position.

**Responsibilities:**

1. The majority of this person’s time will be dedicated to Children, Youth, and Family Ministries. Youth activities are the primary responsibilities of this individual, and other responsibilities will be increased/decreased based on the needs of the church and as the employee’s time permits. Most youth activities take place at First Lutheran, but children/youth from Grace Lutheran and First Lutheran will be included. First Lutheran is currently working on creating deeper ecumenical partnerships/more ecumenical activities (details TBD). Duties will include:

* Nurture youth in their faith and be actively engaged in church life
  + - Current youth programs include: Kids for Christ (KFC; children’s Wednesday after school program), Sunday School, VBS, Confirmation (Pastor led, supported by Youth Director), Youth Group/Youth Activities, fundraisers, adventure trips (through various summer camps), mission trips, ELCA youth gatherings, etc.
* Lead youth in finding avenues to grow and serve within the congregation and in the local/global community (walk the walk of faith)
* Develop youths’ relationships with congregational adults and support of youth from our community (members and non-members alike)
* Coordinate and support resources and volunteers

The employee can also engage in the following as passion and ability allow:

* Coordinating young adult programs and opportunities
* Outreach and community engagement through Love Inc, community suppers, God’s Work Our Hands, Abundant Nets (cross-cultural education), Sharing Seeds (school food ministry), etc.
* Reshaping, enhancing, and/or leading Wednesday Night Worship opportunities
* Coordinating or assisting in events such as funerals, baptisms, weddings, lutefisk dinner, Friendship Supper (meal for special needs adults) and Sweethearts Dinner (congregational meal honoring senior citizens put on by youth in the past)

**General Job Requirements:**

* Must demonstrate flexibility in adjusting to changing ministry needs and have the ability to help revision/create new ministry opportunities and solutions to issues that arise
* Average work week will be 40-45 hours, with opportunity to flex time when appropriate.
  + Schedule will include many obligations on Wednesday afternoons-evenings and Sundays, other times will be scheduled based on ministry and staff needs
  + A minimum of two hours of office hours a week are required

**Accountable to:** the Pastor (direct supervisor) and other designated members.

**Supported by:** Christian Education Team, Youth Team, Personnel Team, Worship and Music Team, and Church Councils of First Lutheran and Grace Lutheran

**Qualifications:**

* Demonstrate a love of Jesus, the church and Lutheran theology/traditions
* Possesses a foundation of Biblical knowledge (we will support this person in growing in knowledge as needed)
* Desire to foster intergenerational relationships in church through programming
* Passion to guide youth/children and their families in faith
* Willingness to collaborate with churches from a variety of denominations
* Appreciation for diversity and inclusion; a desire to work with youth from a variety of cultural backgrounds
* Demonstrate high ethical and professional standards and uphold a good reputation in the community.
* Complete background check prior to being hired
* Valid driver’s license and able to drive church vehicle
* 20 years old or older
* Must complete necessary IRS forms, must be work authorized
* Fluent in English, a second language is a strong asset but not required
* Must present three references and phone numbers for each

Please send a resume and cover letter (describing yourself, your beliefs, and your faith journey) to [felcwgtn@frontiernet.net](mailto:felcwgtn@frontiernet.net). Please reach out to the previously noted email with questions or for more information, as well.